



## Mission Essential Parish Family Fund Application Form

### Parish Family Information

Parish Family #: \_\_\_\_\_

Parish name and city (to receive funds if awarded): \_\_\_\_\_

Pastor approving grant: \_\_\_\_\_

Pastor's phone number: \_\_\_\_\_

Pastor's email address: \_\_\_\_\_

Address where ministry / project would take place: \_\_\_\_\_

### Ministry / Project Background

Share a bit (in no more than three paragraphs) about the history of this ministry / project. Did it exist before, or will this be a new initiative? What factors have caused you to be unable to provide this ministry/resource?



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### Ministry / Project Background (cont.)

If the ministry/project currently/previously existed, list the following:

Primary funding source(s):

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Number of paid full-time employees supporting the ministry / project:

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Number of paid part-time employees supporting the ministry / project:

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Number of volunteers supporting the ministry / project:

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### Applicant Information

Describe (in no more than two paragraphs) the ministry/project you are requesting funds for:

Amount of this grant request:

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Grant application coordinator's name and title:

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Grant application coordinator's phone number:

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Grant application coordinator's email:

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### Explanation of Need / Impact

In no more than two paragraphs, please provide the following:

- The unique need this grant will address
- The projected outcome of this ministry/project
- How this initiative aligns with the call to encounter, accompaniment, and living the joy of the Gospel

### Budget

What is the expected total cost of this ministry / project? \_\_\_\_\_

In no more than two paragraphs, please describe the following:

- How grant dollars will go to cover specific costs for this ministry/project.
- What other sources of support this ministry/project receives.
- What will happen to this ministry/project if you do not receive MEPFF funding.
- What the plan for self-sustainability of the ministry/project into the future is



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### Impact Report

Parish families who previously received a Mission Essential Parish Family Fund grant and who are reapplying for funds should provide an impact report on past grant use for review by the St. Joseph Foundation Board. The following prompts will be the guide for your report:

1. A brief history of the ministry and the reason for the historic inability to fund it.
2. Breakdown of how grant dollars were used.
3. Qualitative / quantitative impacts of the grant funds
4. Brief summary statement of how the grant made a difference in your community and plans for this ministry / similar ministries in the future.
5. The date, signature, and title of signer.

Date: \_\_\_\_\_

Report writer name: \_\_\_\_\_

Report writer title: \_\_\_\_\_

Report writer signature: \_\_\_\_\_