



Mission Essential Parish Family Fund Application Form

Parish Family Information

Parish Family #: _____

Parish name and city (to receive funds if awarded): _____

Pastor approving grant: _____

Pastor's phone number: _____

Pastor's email address: _____

Address where ministry / project would take place: _____

Ministry / Project Background

Share a bit (in no more than one paragraph) about the history of this ministry / project. Did it exist before, or will this be a new initiative? What factors have caused you to be unable to provide this ministry/resource?

If the ministry/project currently/previously existed, list the following:

Primary funding source(s): _____

Number of paid full-time employees supporting the ministry / project: _____

Number of paid part-time employees supporting the ministry / project: _____

Number of volunteers supporting the ministry / project: _____



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Applicant Information

Describe (in no more than one paragraph) the ministry/project you are requesting funds for:

Amount of this grant request:

Grant application coordinator's name and title:

Grant application coordinator's phone number:

Grant application coordinator's email:

Explanation of Need / Impact

In no more than one paragraph, please provide the following:

- The unique need this grant will address
- The projected outcome of this ministry/project
- How this initiative aligns with the call to encounter, accompaniment, and living the joy of the Gospel



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Budget

What is the expected total cost of this ministry / project? _____

In no more than one paragraph, please describe the following:

- How grant dollars will go to cover specific costs for this ministry/project.
- What other sources of support this ministry/project receives.
- What will happen to this ministry/project if you do not receive MEPFF funding.
- What the plan for self-sustainability of the ministry/project into the future is

Impact Report

Any parish families who have previously received a Mission Essential Parish Family Fund grant and who are reapplying for funds, should provide an impact report and statement of past grant use for review by the St. Joseph Foundation Board. Please use the next page to complete this impact report. The following prompts will be used as the guide for these impact reports:

1. A brief history of the ministry and the reason for the historic inability to fund it.
2. Breakdown of how grant dollars were used.
3. Qualitative / quantitative impacts of the grant funds
4. Brief summary statement of how the grant made a difference in your community and plans for this ministry / similar ministries in the future.
5. The date, signature, and title of signer.



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Impact Report (cont.)

Date: _____

Report writer name: _____

Report writer title: _____

Report writer signature: _____