



## HR TOOLKIT CONTACTS

| Benefit  | Contact                        | Phone Number   | Website  | Email  |
|--|--------------------------------|----------------|--|--|
| Medical/Perscription                             | Christian Brothers             | 1-800-807-0100 | <a href="http://www.myCBS.org/health">www.myCBS.org/health</a>   |  |
| Medical/Perscription                             | Kaiser                         | 1-888-901-4636 | <a href="http://www.kp.org/wa">www.kp.org/wa</a>   |  |
| Supplemental Medical                             | Voya Financial                 | 1-800-955-7736 | <a href="https://presents.voya.com/EBRC/seattlearch">https://presents.voya.com/EBRC/seattlearch</a>                |  |
| Health Savings Account/Flexible Spending Account | Health Equity                  | 1-866-346-5800 | <a href="https://learn.healthequity.com/seattlearch">https://learn.healthequity.com/seattlearch</a>                |  |
| Dental   | Delta Dental                   | 1-800-554-1907 | <a href="http://www.deltadentalwa.com">www.deltadentalwa.com</a>   |  |
| Vision   | VSP                            | 1-800-877-7195 | <a href="http://www.vsp.com">www.vsp.com</a>   |  |
| Life & AD&D Insurance                            | Prudential                     | 1-800-524-0542 | <a href="http://www.prudential.com/personal/workplace-benefits">www.prudential.com/personal/workplace-benefits</a> |  |
| Supplemental Life Insurance                      | Prudential                     | 1-800-562-9874 | <a href="http://www.prudential.com/personal/workplace-benefits">www.prudential.com/personal/workplace-benefits</a> |  |
| Long-Term Disability Insurance                   | Prudential                     | 1-800-842-1718 | <a href="http://www.prudential.com/personal/workplace-benefits">www.prudential.com/personal/workplace-benefits</a> |  |
| Employee Assistance Program                      | ComPsych/Guidance Resources    | 1-800-311-4327 | <a href="http://www.guidanceresources.com">www.guidanceresources.com</a>   |  |
| 403(b) Retirement Plan                           | Transamerica                   | 1-800-755-5801 | <a href="https://seattlearch.trsretire.com">https://seattlearch.trsretire.com</a>                                  |  |
| Retirement                                       | Retirement Program Manager     | 206-903-4618   | <a href="https://seattlearch.trsretire.com">https://seattlearch.trsretire.com</a>                                  | <a href="mailto:retirement@seattlearch.org">retirement@seattlearch.org</a>                   |
| Identity Theft Protection                        | InfoArmor                      | 1-800-789-2720 | <a href="http://www.myprivacyarmor.com">www.myprivacyarmor.com</a>   |  |
| L&I/Workmans Comp                                |                                | 206-274-3120   | <a href="https://archseattle.org/insurance/">https://archseattle.org/insurance/</a>                                | <a href="mailto:workerscompensation@seattlearch.org">workerscompensation@seattlearch.org</a> |
| Leaves Management                                |                                | 206-561-4795   |  | <a href="mailto:leave@seattlearch.org">leave@seattlearch.org</a>                             |
| WA Paid Family & Medical Leave                   | Employment Security Department | 833-717-2273   | <a href="http://paidleave.wa.gov/apply-now/">paidleave.wa.gov/apply-now/</a>                                       |  |
| Human Resources                                  | Human Resources Department     | 206-382-4289   | <a href="#">For Parishes HR Toolkit</a>  | <a href="mailto:hr@seattlearch.org">hr@seattlearch.org</a>                                   |
| Integrated Payroll and Benefits Services (IPBS)  | IPBS Department                | 206-382-4566   | <a href="#">For Parishes HR Toolkit</a>  | <a href="mailto:IPBS@seattlearch.org">IPBS@seattlearch.org</a>                               |
| Vicar for Clergy                                 | Executive Director             | 206-382-2060   | <a href="#">Leadership &amp; Transition</a>  | <a href="mailto:nick.schoen@seattlearch.org">nick.schoen@seattlearch.org</a>                 |
| Safe Environment                                 | Safe Environment Program       | 206-274-3188   | <a href="#">For Parishes Safe Environment</a>  | <a href="mailto:sep@seattlearch.org">sep@seattlearch.org</a>                                 |
| Abuse Reporting Hotline                          | Helpline                       | 1-800-446-7762 | <a href="#">Report Abuse - Archdiocese of Seattle (archseattle.org)</a>  | <a href="mailto:helpline@seattlearch.org">helpline@seattlearch.org</a>                       |