

ARCHDIOCESE OF SEATTLE

OFFICE OF HUMAN RESOURCES
BENEFITS SERVICES
PAYROLL SERVICES



710 9TH AVE
SEATTLE, WA 98104-2017
www.seattlearchdiocese.org

To: PAA, Bookkeepers and Parish Admin

Fr: IPBS

Re: CASHWP ACH Sweeps

Effective July 1, IPBS (Benefits Services) will no longer accept checks for payment of CASHWP, Priest Health, Priest Pension or Lay Pension. To ensure the prompt payment to all our carrier premiums IPBS will be sweeping locations bank accounts for their health and welfare benefits that are normally billed monthly on the CASHWP. *Location will receive a report of what will be swept each month for review.* Your bank account will be swept bi-weekly for the amounts deducted from each participants paycheck.

Please complete the attached ACH form authorizing IPBS to sweep your account for your health and welfare premiums. This is the first time IPBS is sweeping location accounts, therefore any prior authorization to sweep does not include Health and Welfare, therefore a new authorization is needed. Be sure to contact your Bank to authorize IPBS to sweep. Returned payments could result in delays and fees. Please have completed authorization to IPBS no later than May 12th.

Thank You,

Enclosure: ACH authorization

BENEFITS SERVICES
206-382-4566
TOLL FREE: 1-800-950-4904
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benefitsservices@seattlearch.org

PAYROLL SERVICES
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