

# Corporation of the Catholic Archbishop of Seattle

## Property or Liability Incident Report

Call in this report to:  
 Sedgwick Claims Management Services  
 Phone: (866) 471-9518



Report Prepared By:		Title:	Phone No:
Type of Incident (theft / injury / property damage / etc.):			
Location Name:			
Location Address:		City:	Zip:
Incident Date:	Time:	Weather Conditions:	
Agency/Parish/School ID #:			
Who Reported Incident to you?			
Description of Incident:			
Action Taken:			
<b>CLAIMANT INFORMATION</b>			
Name(s):		Work Phone No.:	
		Home Phone No.:	
Resident Address:		City:	Zip:
Claimant's Version of Incident:			
Injuries/Property Damage:			
Damage to Our Property (be specific):			
<b>WITNESSES</b>			
Name:		Work Phone No.:	
		Home Phone No.:	
Resident Address:		City:	Zip:
Name:		Work Phone No.:	
		Home Phone No.:	
Resident Address:		City:	Zip:
Investigating Officer/Agency:		Report No.:	
Reported to:		Date:	
Signed:		Date:	

**Attachments:**                      **Photographs**                      **Statement Form**