

Dear Employee:

In this binder, you will find the Safety and Accident Prevention Program for this site. This program fulfills the Washington State Department of Labor and Industries requirement for a site-specific safety program.

This binder is divided into two sections. The first is the Safety and Accident Prevention Program. This program provides valuable and required information related to employee safety. The second section is the Appendix, which provides specific information related to work place safety at this site.

Please read through this binder, and if you have any question or concerns, contact your Safety Program Manager.

The Catholic Archdiocese of Seattle along with this site places a high importance on workplace safety. A safe work site only occurs when we all make a concentrated effort to be aware of workplace safety and strive to incorporate safety in their daily work habits.

As we move into the future, we will provide periodic training and discussion related to safety. I encourage you to become an active participant with the safety of our site.

Sincerely,

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Signature

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Date

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Title